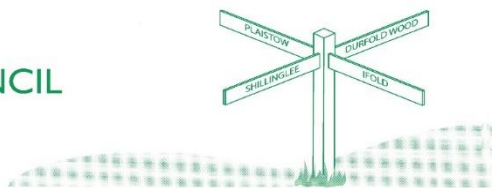


## PLAISTOW AND IFOLD PARISH COUNCIL



### Minutes of the Full Council Meeting held on Tuesday 17<sup>th</sup> June 2025 at 19:30, Kelsey Hall, Ifold.

**Attendance** **Parish Councillors:** Paul Jordan (Chair); Andrew Woolf; Sarah Denyer; Phil Colmer; Nicholas Taylor; Doug Brown; Sophie Capsey.  
CDC Charles Todhunter (left the meeting after item P/25/63)  
and WSCC Janet Dunton (left the meeting after item P/25/63)  
No members of the public.  
Jane Bromley, Parish Council Clerk.

P/25/59 **Apologies for absence:** Parish Councillors: Rick Robinson and Jane Price. CDC Gareth Evans

P/25/60 **Disclosure of Interests. None.**

P/25/61 **Minutes**  
**RESOLVED** as approved the Minutes of the Parish Council meeting held on [14<sup>th</sup> May 2025](#) with the additional note under P25/40 that Cllr Taylor sent apologies albeit not received ahead of the meeting, and to authorise the Chair to sign via Secured Signing in accordance with S.O. 12(g).

P/25/62 **Public Forum:** The Chair of The Kelsey Hall Trust spoke to thank the Parish Council for arranging the Play Area in their grounds and gifting it to the Kelsey Hall Trust. A formal opening would be arranged possibly for 13<sup>th</sup> July. A toddler group was starting at the hall in September, and they were to be invited as well as the Plaistow Preschool parents.

P/25/63 **To receive reports from [County](#) and [District Councillors](#)**  
Councillor Dunton was asked to investigate whether there was any action at WSCC Highways regarding the report of a potential safety hazard for the gap in the barrier running between Coxes Pond and the road.  
Councillor Todhunter advised there had been an extension to the Foxbridge Planning application deadline for documents to September. It was unlikely going forward that decisions on applications would extend beyond the 12-week limit as there was a drive from government for extensions not to be given. The Loxwood Budgens opening date was not yet known there were some further details to address before this could happen.

Councillor Todhunter would enquire at CDC concerning Neighbourhood Plan costs for Examination and Referendum now central government funding was no longer available to District Councils for these expenses.

Councillor Todhunter would enquire of Enforcement as to why some closed board fencing over 1m adjacent to a Highway was allowed and other examples given notice to remove?

P/25/64      **Planning Matters**

1.    **Neighbourhood Plan.**

**RESOLVED** as noted the next Working Group meeting is on 17<sup>th</sup> June 25 to follow this meeting. Winterton Hall.

P/25/65      **Financial Matters**

1)    Financial Reports to 18<sup>th</sup> May 2025 to 21<sup>st</sup> June 2025

Includes income and expenditure from 18<sup>th</sup> May 2025 to 21<sup>st</sup> June 2025, the Order for Payment for June 2025 (to be circulated separately) and [bank reconciliations to 31<sup>st</sup> May 2025.](#)

**Recommendation:** - To receive, review and note the financial reports and appoint three signatories for the order for payments and authorising bank BACs.

**RESOLVED** as approved and Councillor Colmer, Taylor and Brown would sign the Order for payments and Councillor Woolf would authorise BACs payments.

2)    Clerk's Delegated Decisions -[Scheme of Delegation](#)

**Recommendation:** To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

- Purchase of Seeds for a handout for the Biodiversity Working group Stand at the school fete. £43.99
- Purchase of Title Deeds and Plans for land surrounding Coxes Pond £28
- Payment of the budgeted and quoted works to the Cricket Pavilion £1735
- Payment of the fence contractor and Ifold Play Area construction £2770 an additional £114 to the quote received £2656 as existing rail and post needed replacing.

**RESOLVED** as noted and approved.

P/25/66      **Policies**

**Recommendation:** to consider the updated Pension Discretion Policy responses to questions posed as an update to the Policy currently in place.

- [Existing Pension Discretions Policy](#)
- [Proposed Pension Discretions Policy.](#)

This item to be carried forward to the July agenda and in the meantime the Clerk to enquire of the Pension administrators whether some question answers required a mandatory response.

P/25/67

### **Play Parks**

[See Clerks Report](#)

1. Kelsey Hall Playpark:

**Recommendation:** - to receive an update on this project and to discuss the bin and bench preferences.

**RESOLVED** as noted that the safety inspection had occurred on 12<sup>th</sup> June and the Playground had been deemed safe and could be opened and also to progress the CDC small grant applications for a picnic bench a single bench and a bin with a liner to be fixed to a post.

2. Lady Hope Playpark:

**Recommendation:** - to note that maintenance has been requested and is being chased from Vita Play to refix the boarding of the large play area platform surface and the fence panels.

**RESOLVED** as noted the maintenance has now been completed.

P/25/68

### **Plaistow Football Ground:**

[See Clerks Report](#)

To consider the correspondence received and discuss for an approval in principle to a grant application being made.

The matter was discussed and there was concern at the loss of this valuable community resource for the children's football teams. The Parish Council would be writing to the owners of the field in connection with the intention to list the field as a Local Green Space in the Neighbourhood Plan and the importance to the community would be stressed in this letter.

The Parish Council would consider a grant application from the Club and would endeavour to support them with a donation.

P.25/69

### **Clerk's update & items for inclusion on a future agenda**

**Recommendation:** - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. CIO: Title Transfer Winterton Hall. An update had been requested from the solicitor as all actions required had been completed as far as possible, awaiting a reply.

2. Tennis Court Weed Spraying. Quote £30 received and accepted to proceed.
3. Coxes Pond Water Testing & Fence quote. [See Clerk's Report](#) The testing was now to be carried out on 20<sup>th</sup> June.
4. Coxes Pond Roadside barrier. There had been no action concerning a potential safety hazard of the gap in the barrier and this had been referred to WSCC Janet Duncton.
5. Biodiversity Working Group stand at the school fete. A stand was planned by the Biodiversity Working Group for this event to include a map for the use of the children to stick stickers of areas where wildlife was to be found in the Parish. Handout seed packets. Leaflets and worksheets.
6. Shillinglee- Councillor canvassing and TRO application. [See Clerk's Report](#). WSCC had disallowed this application for both a 30mph and 40mph limit and the residents had been advised. There had been no takers with regard to a Shillinglee Councillor request.

**P/25/70 Correspondence**

Nothing further to consider at point of publication of the agenda.

**P/25/71 Items for Church Newsletter.**

The Church newsletter would include items on the playpark opening. The refused Shillinglee TRO application. Crickets Pavilion renovations. Forthcoming tree works at the Recreation Ground and pond. 18<sup>th</sup> October Litter pick event.

A Summer E Newsletter was to be produced primarily to advertise the informal NP consultation.

**P/25/72 [Date of next meetings](#)**

Recommendation: - To note the dates of forthcoming meetings:

- Finance 29<sup>th</sup> July 7.30pm Winterton Hall
- Planning 9<sup>th</sup> July 7.30pm Winterton Hall
- Full Council 15<sup>th</sup> July 7.30pm Winterton Hall

**The meeting closed at 8.30pm**